

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT
Bridge Street/P.O. Box 1504
Lanesborough, MA 01237
(413) 442-5916 lfwd@verizon.net

Board of Commissioners Meeting
Notice and Agenda

10:00 AM on Friday October 9, 2020

Meeting to be held at:
The Lanesborough Water District
20 Bridge Street
Lanesborough, MA

Agenda of Meeting is as follows:

- 1) Approval of Minutes October 2, 2020 drafted by Kevin Swail

NEW BUSINESS:

None

OLD BUSINESS:

- 2) Berkshire Village update with Tighe & Bond ; Joe and Peter
- 3) Guest from Coop ; Lori Dilego
- 4) Guest from LFD ; Chief Charlie Durfee
- 5) Cindy Nylic
- 6) Abatements
- 7) Personnel Policy / Job descriptions
- 8) Abatements
- 9) Shut off list
- 10) EDU / Business / Meter rate
- 11) Asset Management Program
- 12) Private well Policy

REPORTS:

- 13) Superintendent's Report
- 14) Treasurer's Report
- 15) Next Meeting

Customers may listen to meeting ; leave info at: siegarsm@mac.com

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BOARD OF COMMISSIONERS' MEETING

October 2, 2020. 010:00

Roll call:

Present: Bill Prendergast, Chairperson, Aaron Williams and Mary Reilly, Board Members, Linda Pruyne, Treasurer/Accounting Officer, Mark Siegars, District Counsel, Kevin Swail, Superintendent . Guest Lori Dilego

Agenda of Meeting is as follows:

- 1) Approval of minutes ; October 2, 2020
- 2) Asset management update from Dan R. VIA call – in , Site visit with Kevin , Pump stations / Office. O&M info gathered , Hydraulic Model , Pump info being updated . Next; setup 2 Ipad, all info of system secured , Leak detection equipment , all training / reports included and Capital improvement . Fire flow no calculated by Pump flow and system info , will have flow tests done in future , also to get assistance with EDU rate
- 3) District to be reimbursed at 50% and 100% completion
- 4) Cindy Nylic ; Linda has called but no response ; will keep trying
- 5) Berkshire Village ; response to connect , 19 yes / 1 no / 4 on fence out of the 41 at start of project. Town meeting in November to approve / pay for 4 Hydrants along Summer St.
- 6) Privilege Fee set at Base value of Betterment rate for anyone along Summer St. from Old Cheshire Rd. to Old state Rd
- 7) Abatements ; tabled
- 8) EDU/Business /Meter rate ; tabled
- 9) Personnel Policy ; tabled , all members to draft Job description
- 10) Shut off list ; get update from Jodi and send out letters
- 11) Mall Meter read ; tabled
- 12) New power for Tank ; tabled
- 13) Linda working on Dave's Insurance for Sue's benefits
- 14) Warrants signed
- 15) Kevin to get quotes for replacing meters
- 16) Mary inventorying all old Files in Office

Bill / Aaron / Mary, thank all for dedication and hard work for District
Next meeting ; October 9, 2020. 010:00 , Water Office