

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT  
Bridge Street/P.O. Box 1504  
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BOARD OF COMMISSIONERS' MEETING

September 10, 2021

Roll call: Present: Bill Prendergast, Chairperson, Aaron Williams and Mary Reilly, Board Members, Mark Siegars, District Counsel, Linda Pruyne, Treasurer/Accounting Officer, Jodi Hollingsworth, Clerk, Kristen Tool and Cindy Roughley

Agenda of Meeting is as follows:

1. Approval of Minutes: August 13, 2021 passed 3-0
2. Personnel Policy – Roughley sent Commissioners a copy of a personnel policy to review and included notes/questions to be answered by Commissioners – she explained the personnel policy should not be specific as to be misinterpreted as a labor contract and does not want to resemble a legal document - everything in policy must be something the District is willing to follow through with – Siegars suggested separate policies for hourly and salaried employees - Roughley to bring printed policy to next meeting
3. Collection Policy – Reilly, Pruyne and Hollingsworth have met via phone weekly to update Collection Policy – Services and rate schedule will not be included in collection policy – continued to next meeting
4. Abatements/ Past due accounts – No abatements – Past due accounts – 3 properties were shut off for non-payment this quarter
5. Berkshire Mall – water bills still unpaid – Siegars to file suit on behalf of the Water District next week
6. Berkshire Village Water Project – Kellar expects to be done mid October – not sure if timing will allow betterment will begin in FY22 – Basement inspections started today – invoice to be submitted to Town for 4 hydrants – Motion to ratify most recent contract with Tighe & Bond to include surveys – Passed 3-0
7. Bridge Street Well Update – no new information
8. Bull Hill Road Well development – no new information

Superintendent's Report

- New computer has been received

Treasurer's Report

- Warrant signed

Next meeting: October 1, 2021, 10:00am

Meeting adjourned

