

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT
Bridge Street/P.O. Box 1504
Lanesborough, MA 01237
(413) 442-5916 lfwd@verizon.net

BOARD OF COMMISSIONERS' MEETING

August 13, 2021

Roll call: Present: Bill Prendergast, Chairperson, Aaron Williams and Mary Reilly, Board Members, Mark Siegars, District Counsel, Linda Pruyne, Treasurer/Accounting Officer, Jodi Hollingsworth, Clerk

Agenda of Meeting is as follows:

1. Approval of Minutes: June 10, 2021 passed 3-0; July 9, 2021 passed 3-0 (with grammatical changes to say "Lanesborough Water" and change to #8 to say Life Insurance); July 16, 2021 passed 3-0; August 6, 2021 passed 3-0
2. Personnel Policy – Pruyne spoke with Cindy Roughley and she is in the middle of comparing Town and Water District policies and will come to next meeting to compare the Personnel Policy she creates vs the current policy the district has now.
3. Billing Rates -Pruyne, Reilly and Hollingsworth decided the billing rates should not be a part of the Collection Policy they have been revising and will be made a separate page including the different rates and codes and will be updated as rates change
4. Collection Policy – Reilly, Pruyne and Hollingsworth have met via phone to update Collection Policy – quarter way through and will continue to meet every week until completed
5. Abatements/ Past due accounts – Parzick abatement (27 Grove Ave) passed to abate in full 3-0 – Past due accounts – discussed which accounts will be liened to the FY22 actual bills – shut off notices to be mailed August 16, 2021
6. Berkshire Mall – water bills still unpaid – Siegars to file suit on behalf of the Water District to collect amount outstanding – Siegars spoke with Target and they are in the planning phase of getting their own water line -Board to send proposal to Target to allow them to tap into the main – passed 3-0
7. Berkshire Village Water Project – Siegars asked the Collector for a list of Summer Street residents not in the District to send letter regarding the option to put in a curb stop while construction is underway and explaining the benefits of doing so now – Tighe and Bond to send proposal regarding survey.

8. Bridge Street Well update – no new information
9. Bull Hill Road Well development – no new information

Superintendent's Report

- Apple computer pricing - \$2,674.26; motion to purchase new computer for Superintendent- passed 3-0

Treasurer's Report

- Warrant signed

Next meeting: September 10, 2021, 10:00am

Meeting adjourned