

LANESBOROUGH VILLAGE FIRE and WATER DISTRICT
Bridge Street/P.O. Box 1504
Lanesborough, MA 01237
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BOARD OF COMMISSIONERS' MEETING

November 12, 2021

Roll call: Present: Bill Prendergast, Chairperson, Aaron Williams and Mary Reilly, Board Members, Kevin Swail, Superintendent, Mark Siegars, District Counsel, Linda Pruyne, Treasurer/Accounting Officer, Jodi Hollingsworth, Clerk, Kristen Tool

Agenda of Meeting is as follows:

1. Approval of Minutes: October 1, 2021 passed 3-0
2. Orebed Road – Board discussed if Orebed Road was included in District in the 1938 Articles of Formation – map was reviewed – motion made to postpone to January meeting to have time to review legislation – passed 3-0
3. Betterment Assessment – Siegars stated betterments cannot be assessed until substantial completion of project which should be mid-December
4. Senate Bill 1348, An Act Relative to Local Water and Sewer District Oversight – Siegars explained the bill in Senate wants water and sewer districts to become a part of the Department of Public Utilities which would eliminate anonymity – Siegars to draft letter opposing bill for Board to sign
5. Personnel Policy – Cindy Roughley emailed the Board questions regarding the current policy – Board discussed definitions of full and part time and who would address any Human Resource issues – Board determined the Treasurer will handle personnel and bring any issues/concerns to the Board – also determined annual reviews will be performed in March
6. Abatements – Rousseau/Gero (10 National St) – abatement granted for past due amount passed 3-0
7. Berkshire Mall – water bills still unpaid – Siegars to file suit on behalf of the Water District by December 1, 2021
8. Website – Tool reported the Unipay portal has been fixed and can be accessed through the Water District website on any device – site has had 40 views with most viewing the construction project.

9. Berkshire Village Water Project – Siegars has made changes to the Right of Entry form that must be completed by all property owners connecting – this form is only “good” for 120 days once signed – Board discussed setting another informational meeting in December for Berkshire Village residents – Prendergast asked the Board to create a list of questions that need to be addressed at informational meeting – Time and date of meeting will be set at December District meeting – Reilly made motion to approve Tighe & Bond Construction Phase Service Amendment and have Prendergast sign – passed 3-0
10. Bridge Street Well update – no new information
11. Bull Hill Road Well development – no new information

Superintendent’s Report

- PRV in this week
- Flushing of Summer St to hydrant on Old State Rd and will be on line
- Chlorinating Old State Road next week
- Construction on Glassworks/ Hollow Rd not yet complete

Treasurer’s Report

- Warrant signed
- Quarterly report Budget vs Expenditures presented

Next meeting: December 3, 2021, 10:00am

Meeting adjourned